

*Penn's Woods Painters*  
*237 West View*  
*Carlisle, PA 17013*

**2018 Receipt/Deposit Voucher**

Submitted by:	Date:
Purpose:	Accounting Use Only:
Committee/ Category:	Expense or Receipt:
Amount:	

Tag/Details:	Amount:

Voucher Number:	Voucher Total:
Check Number/Date/Amount:	Date:

Note:

Expense vouchers may be submitted electronically, through the mail, and at board or general membership meetings. Vouchers cannot be processed without supporting documentation, so be sure to attach your receipts to the voucher.

Please include a self- addressed stamped envelope for reimbursement between meeting dates.